



**MILWAUKEE  
PUBLIC SCHOOLS**

**Office of Board Governance**

5225 W. Vliet St., Room 273, Milwaukee, WI 53208  
(414) 475-8284 • Fax: (414) 475-8071  
mps.milwaukee.k12.wi.us  
governance@milwaukee.k12.wi.us

July 29, 2016

Kyle Olson  
950 W. Norton Ste. 202  
Muskegon, MI 49441

Via email: [foia@eagnews.org](mailto:foia@eagnews.org)

Dear Mr. Olson:

On approximately July 19, 2016, you made a request for public records. Specifically, you asked for:

1. Any/all check register transactions (date, vendor, amount) pertaining to district administrator travel and restaurant spending the district covered (including that which was covered by grants) during the 2015-16 academic year;
2. Any/all pcard and credit card transactions (date, vendor amount) pertaining to district administrator travel and restaurant spending the district covered (including that which was covered by grants) during the 2015-16 academic year;
3. Any/all check register transactions (date, vendor, amount) pertaining to school board travel and restaurant spending the district covered (including that which was covered by grants) during the 2015-16 academic year; and
4. Any/all pcard and credit card transactions (date, vendor, amount) pertaining to school board travel and restaurant spending (including that which was covered by grants) the district covered during the 2015-16 school year.

For Items 1-4, the records that we believe to be responsive have been sent electronically to [foia@eagnews.org](mailto:foia@eagnews.org). The records that we are transmitting include all employee travel. The term "administrator" is used broadly by MPS to refer to any employee who is neither a teacher nor a facilities worker. Additionally, the manner in which travel records are stored does not allow us to separate the report by employee group or transaction type.

Because these records are already maintained electronically, there is no charge for responding to this request. With the transmission of these records to you, I will consider this records request closed.

Pursuant to Wis. Stat. § 19.34(4)(b), my decision may be subject to review by mandamus action under Wis. Stat. § 19.37(1), or upon application to the Wisconsin Attorney General or the Milwaukee County Corporation Counsel.

Should you have any questions, please contact me at 414-475-8284.

Sincerely,



Dr. Jacqueline M. Mann, Board Clerk  
Director, Office of Board Governance

/bjw

***Start. Stay. Succeed.***  
***Comienza. Quédate. Triunfa.***